

11/16/98

Introduced By: Louise Miller

jc/dc

Proposed No.: 98-614

MOTION NO.

10586

1
2 A MOTION authorizing the chair of the council to enter into a
3 contract for services to represent the county during the 1999
4 session of the Washington State legislature.
5

6 WHEREAS, the county is a subdivision of the state of Washington, and

7 WHEREAS, as a result, the county's services, operations and finances are to a
8 significant extent controlled by the laws of the state, and

9 WHEREAS, actions of the Washington state legislature during its 1999 session will
10 affect the county's services, operations and finances, and

11 WHEREAS, it is in the interest of the residents of the county for the county to have
12 representation during the 1999 legislative session on a broad range of complex issues, and

13 WHEREAS, after sending out the Request for Proposal the county's Legislative
14 Steering Committee reviewed the responses and determined that The Advocacy Group was
15 the top rated proposer;

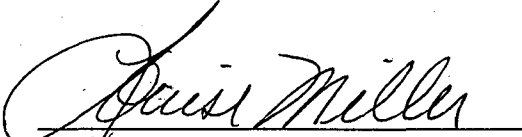
16 NOW, THEREFORE BE IT MOVED by the Council of King County:

17 The chair of the metropolitan King County council is authorized to enter into a
18 contract, in accord with the request for proposal and scope of services attached, in the
19 amount not to exceed \$40,000, with The Advocacy Group for the services of monitoring
20 actions by the state legislature and the state executive branch on all issues of concern to
21 King County, and to be an advocate on the county's behalf on all issues, including, but not

1 limited to, growth management, water and sewer, and threatened and endangered species,
2 during the 1999 session of the Washington state legislature.

3 PASSED by a vote of 11 to 0 this 10th day of NOVEMBER, 1998.

4 KING COUNTY COUNCIL
5 KING COUNTY, WASHINGTON

6 
7 Chair

8 ATTEST:

9 
10 Deputy Clerk of the Council

11 Attachment: Request For Proposal

SECTION II - PROJECT BACKGROUND AND SCOPE OF WORK

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INTRODUCTION

The King County Council, in conjunction with the Executive's office, directs the government relations advocacy program through the Legislative Steering Committee process. The Government Relations advocacy program is charged with monitoring, tracking, and advocating the breadth of King County issues. In keeping with this policy, the King County Council, consisting of thirteen members, and the King County Executive are requesting state government relations consultant proposals for 1998 - 1999. This contract may be renewed annually for an additional two years at the County's option. During the term of this contract, King County will modify the scope of services to reflect changing and emerging issues.

SCOPE OF SERVICES

Services performed by the consultant would allow King County officials to keep abreast of developments on a broad range of issues being considered by the state legislature. On a selected group of issues, the consultant would provide more in-depth services which would include advocacy on the County's behalf. A list of the issues on which the consultant would provide advocacy, monitoring and reporting services is included as a part of the scope of services. The consultant would provide the following services:

1. Advocacy Services

- ▶ The consultant will work with the Legislative Steering Committee and County staff to develop a state legislative agenda and an action plan for achieving the goals set in the legislative package.
- ▶ The consultant shall advise the Legislative Steering Committee and County staff with respect to proposed legislation including the timing and nature of direct contacts with the delegation.
- ▶ Maintain regular contact with King County's state delegation, legislative leadership, key legislative committees, and the executive branch involved in the development of legislation, pertaining to operation of the County.

Issues covered by Advocacy

- ▶ Growth Management
- ▶ Threatened and Endangered Species Act
- ▶ Water/Sewer

2. Monitoring and Reporting Services

- ▶ Monitor actions by the state legislature and the executive branch on all issues of concern to the County. Attend meetings of public interest groups and state organizations regarding topics of interest to King County.
- ▶ Provide status reports to the Director of Government Relations and the Legislative Steering Committee on relevant issues and prepare memoranda and other information as requested by the County.

Issues covered by Monitoring and Reporting

- ▶ Criminal Justice
- ▶ Growth Management
- ▶ Human Services and Public Health
- ▶ Threatened and Endangered Species
- ▶ Transportation/Transit
- ▶ Water/Sewer

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REPORTING STRUCTURE

Consultant services will be supervised by the Director of Government Relations and King County Legislative Steering Committee, which consists of five Councilmembers and the King County Executive. All correspondence should be mailed or faxed:

Billing & Reporting

Metropolitan King County Council
King County Courthouse, MS 12C
516 Third Avenue, Room 1200
Seattle, WA 98104-3272
(206) 296-1000
(206) 296-0198 - FAX

Reporting

King County Executive
King County Courthouse, MS 4CX
516 Third Avenue, Room 400
Seattle, WA 98104-3272
(206) 296-4040
(206) 296-1094 - FAX

5000
2500
2500

FEES AND EXPENSES

The services outlined in the RFP (and subsequent contract) will be provided for a fee of \$4,000 for the month of October, November and December, 1998; \$5,000 for the months of January through April, and \$4,000 in the month of May, in the year of 1999. An additional \$2,000 will be authorized for expenses.

Invoices shall be sent to the King County by the consultant by the fifth day of each month for fees and expenses relating to the preceding month.

PROPOSALS

Proposals should be submitted in the form of a cover letter, brief proposal describing an action plan, resume of lead staff and associate members, if any, assigned to King County's legislative program. Interviews will be held with the highest rated candidate(s).

Contents of Proposal: Proposals shall contain the following information:

- ▶ Verification that, as a consultant, you have knowledge in the areas of Criminal Justice and Growth Management.
- ▶ Demonstrate experience as an advocate for Criminal Justice and Growth Management issues.
- ▶ Listing of three references for whom you have performed similar services for within the last three years, including names and phone numbers.
- ▶ A client list from 1995 - 1998.

EVALUATION CRITERIA

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Proposals will be ranked according to the following criteria:

- ▶ Proposed action plan for development/implementation of the County's legislative agenda (25 points)
- ▶ Demonstrated working relationship with King County's State legislative delegation, and leadership (25 points)
- ▶ Extent of experience advocating local government issues before the state, including past record of achieving legislative programs/issues for clients (25 points)
- ▶ Interview with the Legislative Steering Committee (25 points)

RESPONSES MUST BE RECEIVED NO LATER THAN 2:00 P.M., FRIDAY, NOVEMBER 6, 1998.